USC University of Southern California

Financial Aid Consortium Application - Undergraduate Summer

This form is for USC undergraduate students wishing to take a class or classes at another "Host School" during the summer semester.

Please complete this form and return it to the USC Financial Aid Office, along with all requested documentation, four (4) to six (6) weeks before the start of the semester at the Host School. Aid cannot be disbursed until the consortium agreement is completed by the Host School, and cannot be disbursed retroactively after the summer term has ended.

Payment may be due to the Host School before any USC financial aid you may be eligible for can be disbursed. You are advised to make arrangements with the Host School for payment (or deferment) of your tuition bill. You are ultimately responsible for payment of all charges at the Host School.

To qualify for most types of summer financial aid (Federal Direct Subsidized and Unsubsidized Loans, Parent PLUS Loans), you must be enrolled at least half-time (6 total units). USC units may be included in this total if you are enrolling in coursework at both the Host School and USC concurrently.

Pell Grant recipients with remaining Pell Grant Lifetime Eligibility may be eligible for limited summer funds, even if enrolled in fewer than 6 total units. Pell Grant eligibility may depend on your financial need for the upcoming award year.

SECTION 1 — STUDENT INFORMATION

Student's Name _____ USC ID Number _____

Date of Birth (MM/DD/YYYY): _____ /_____ / _____ Semester Enrollment: Summer 20 _____

Unit Enrollment: I intend to enroll in courses at the Host School for the following number of units/credit hours or enroll concurrently at USC and the Host School for the combined number of units/credit hours: _____

SECTION 2 — HOST SCHOOL INFORMATION

Contact the financial aid office of your Host School at least four (4) to six (6) weeks before the first day of classes to:

1. Confirm their participation in consortium agreements. If the Host School declines to participate, this decision cannot be overturned, and we will not be able to process financial aid under a consortium agreement. We recommend not proceeding with the application process.
2. Verify whether your enrollment in Host School courses is required before they will agree to process consortium agreement paperwork.
3. Request the best contact information for the financial aid coordinator responsible for consortium agreements at the Host School.
4. Make arrangements with the Host School to pay or defer your tuition bill by their deadline.

Host School Name: _____

Student ID Number assigned by Host School, if known: _____

Is your Host School on a quarter system or other non-semester system? ☐ Yes ☐ No

If yes, please specify: _____

Provide the email address, and if applicable, the name of the appropriate contact at the Host School's financial aid office. An email address is required to complete the documentation and e-signature process.

Important: A direct contact with the Host School will greatly expedite processing of the agreement. Otherwise, the processing of your paperwork can be delayed if it has to be routed to the appropriate personnel.

Name:	Email:

SECTION 3 — DOCUMENTATION

Check off each of the following steps as you complete them:

- ☐ Submit a Request for Pre-Approval to Transfer Coursework to USC. Include all your intended transfer coursework for the Registrar's review.

  Visit the Summer Courses for USC Students page for instructions and detailed information about the pre-approval process.
  Contact Transfer Credit Services with any questions.

- ☐ Once the Request for Pre-Approval has been fully processed, include a copy of your Transfer Credit Report with this application. The Transfer Credit Report must show pre-approval of all your intended transfer coursework.

- ☐ Contact your academic advisor to clear the mandatory advisement requirement for the summer semester.

- ☐ Clear all other holds and restrictions. To view any current holds and restrictions:
  1. Log in to Experience USC using your USC NetID and password.
  2. Select "My Academics."
  3. Scroll down. Your activity restrictions will appear on the right side, just beneath the calendar.
  4. Click on "View Registration Information" to see the codes, descriptions and departmental contact information for any listed restrictions. Contact the issuing department(s) for help resolving the restriction(s).

  This page will also clearly indicate if there are no current activity restrictions

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SECTION 4 — STUDENT RESPONSIBILITIES

Please review the following student responsibilities and sign below:

I acknowledge that, under the terms of an approved consortium agreement between the University of Southern California and the Host School, I must:

1. Maintain satisfactory academic progress.
2. Notify the University of Southern California Financial Aid Office if I do not attend the courses listed and approved for this consortium agreement.
3. Immediately inform the University of Southern California and the Host School of any change in enrollment status, including withdrawal from all courses or substitution of approved courses.
4. Ensure that the Host School provides the University of Southern California an academic transcript upon completion of the consortium period. **Failure to promptly provide an official transcript may result in a registration restriction that will prevent future course registration at USC until the transcript is received.**

Signature:	Date:
Email:	Phone:

Upload this completed Financial Aid Consortium Application and your Transfer Credit Report to your Financial Aid Summary and Tasks (FAST) portal. These two documents can be submitted together as an Unknown or Unlisted type of Financial Aid Document in the "Document Library".